



To be sent back to the House of Training-ATTF contact in your country **by \*\*\* 2022**

Please be aware that only **fully completed forms** will be considered.

APPLICATION FORM

**CAPITAL MARKETS BACK-OFFICE CERTIFICATE (CAMBOC)**

**21 March - 1 April 2022**

Dates:	Online seminar: 21-25 & 28-30 March 2022 (8 sessions of 4 hours) Online exam: 1 April 2022 (3 hrs)
Schedule :	Online course: from 09:00 to 13:00 (Luxembourg time) Online Exam: from 09:00 to 12:00 (Luxembourg time)

Mr	Mrs
First name:	
Last name:	
Employer :	
Position :	
Country :	
E-mail* :	
* This must be the email address with which the candidate will attend the online course.	

**ENGLISH LANGUAGE COMMAND**

Faculty of handling the language, please mark from 1 (*poor*) to 5 (*excellent*)

Understanding	Speaking	Reading/Writing



## EMPLOYMENT

Please list your last 3 positions, **starting with the current / most recent one.**

1. Name of the employer (city, country) Position title

Main activity of organisation	From (month/year)	To (month/year)
Nr of employees in the company :		
Nr of employees managed (if any):		

2. Name of the employer (city, country) Position title

Main activity of organisation	From (month/year)	To (month/year)
Nr of employees in the company :		
Nr of employees managed (if any):		

3. Name of the employer (city, country) Position title

Main activity of organisation	From (month/year)	To (month/year)
Nr of employees in the company :		
Nr of employees managed (if any):		

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Provide further details about the daily work involved in your **present occupation**, and indicate what career perspectives you see for yourself in the medium-term (max. 120 words)

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What are your motivations and expectations when applying for this seminar ? (max. 120 words)

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Please indicate the data that shall be mentioned on the invoice ofr the contribution fees if you are selected. Latest deadline for payment is **7 March 2022**. The e-learning course access will only be sent after the invoice is paid.

Company

Street & Nr

City & Zip code

Country

If you need the VAT nr of your company included in the invoice, please write it here in the international standard format:

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I would like to attend the online programme CAMBOC and declare that:

- I have the following necessary technical equipment: a PC, reliable internet connection, microphone and **webcam**;
- During the online exam, I agree being filmed and I declare therefore having a functioning webcam, which is a necessary requirement to be able to participate in the exam. *Without a functioning camera, participants will not be allowed to take the exam.*
- I will attend all the sessions of the course and if I am not able to be present at some point, I will immediately inform the House of Training and its partner in my country.

*By sending your application form you acknowledge that the House of Training is processing your personal data in order to organise your training. The House of Training is fully committed to the collection and treatment of your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR). You have the right to ask the House of Training, as the data controller, for access, for the rectification, for the erasure, for restriction of the processing or for objecting to the treatment of this data. Personal data may be communicated to the partners and the contractual subcontractors (processors) of the House of Training in the delivery of the services relating to the Client's or the Participant's request.*

*Data processed by the House of Training concerning participants to its seminars include:*

- Their curriculum vitae,
- Their application form,
- Their evaluation form.

*The House of Training has put in place generally accepted standards of technological and organisational means for the purpose of guaranteeing the security of all the personal data it processes.*

*For more details please refer to our information notice on data protection by clicking on the following link:*

[https://www.houseoftraining.lu/en\\_GB/page/protection-des-donnees-personnelles](https://www.houseoftraining.lu/en_GB/page/protection-des-donnees-personnelles)

Date: