



HOUSE OF
TRAINING



THE GOVERNMENT
OF THE GRAND DUCHY OF LUXEMBOURG



SHAPING THE FUTURE OF YOUR BANK

*EXECUTIVE PROGRAMME: A STRATEGIC BANK MANAGEMENT REVIEW
dedicated to C-level executives, direct reports and board members*

LUXEMBOURG, JUNE 03-07, 2019

FINANCIAL CONDITIONS

The Luxembourg Ministry of Finance will pay for:

- Experts' fees
- Management fees
- Accommodation in the Novotel Kirchberg (4*) from Saturday 1st to Saturday 8th June (7 nights, including breakfast)
- Welcome dinner on Sunday 2nd June
- Lunches on seminar days (from Monday 3rd to Friday 7th June)
- Closing Event on Friday 7th June
- Transportation: taxi from/to the airport on arrival and departure days, private or city bus for the transfers during the seminar.
- Guided tour of Luxembourg city

The participants will have to pay for:

- Contribution fees: 350 € excl. VAT per participant per working day
5 days x 350 € = 1 750 € + 3% VAT
- Insurance: contribution of 30 € + 3% VAT to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days
- Meals during the weekends
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc.)

Payment deadline

The payment of **1 833,40 €** will have to be made at the latest by **13th May 2019**.
There will be no refund in case of cancellation after the payment deadline.