

**Multinational Certification Programme
Compliance - Foundation Level
Luxembourg: 4 to 8 February 2019 (5 days)**

Dear Partner,

The House of Training is proud to announce that the Luxembourg Ministry of Finance, will financially support the participation of professionals from partner countries to the remodelled edition of the largely recognized **Compliance Certification Programme**.

The House of Training Compliance Quality Circle and the practitioners of ALCO - Association of Luxemburg Compliance Officers (<http://www.alco.lu/>) have **reworked the content of this programme and have divided it in two levels**.

The Foundation Level, is the subject of this invitation, and the **Advanced Level**, which will take place later in 2019.

We are joining the relevant documents to this email and would be grateful if you would forward them to prospective candidates.

The professionals interested are requested to send their **application** fully completed to your institution **on or before 21st December 2018**.

We kindly ask you to forward them to the House of Training to the attention of Mrs Claire MOZET, Programme Coordinator (claire.mozet@houseoftraining.lu, tel. +352 46 50 16 604) **by 27th December 2018 at the latest**.

The selection process will be based on objective criteria such as the applicants' educational and professional background, their present position, **level of English** (a good level of English is required) and the pertinence to the target group specified on the attached Organisation Sheet. The geographical criterion will NOT be taken in consideration unless we are oversubscribed for this course.

Should you need any further information on this programme, do not hesitate to get in touch with us.

Would you also be so kind as to confirm having received this invitation with the attached documents?

Thank you for your precious cooperation.

Yours Faithfully,



Claire MOZET
Programme Coordinator



Ben LYON

Director House of Training
Head of ATTF Services