
CERTIFIED INTERNATIONAL PORTFOLIO AND RELATIONSHIP MANAGER

FINANCIAL CONDITIONS

Ref.: JT/HL/2017.039

The Luxembourg Ministry of Finance will pay for:

- Experts' fees
- Management fees
- Accommodation
 - ✓ from Saturday 16 to Saturday 23 September 2017 (7 nights, including breakfast) for part I
 - ✓ from Saturday 14 to Saturday 21 April 2018 (7 nights, including breakfast) for part II
- Welcome dinner on Saturday 16 September 2017 (part I) and Saturday 14 April 2018 (part II)
- Lunches on seminar days (from Monday 18 to Friday 22 September 2017 – part I and from Monday 16 to Friday 20 April 2018 – part II)
- Closing event on Friday 22 September 2017 (part I) and on Friday 20 April 2018 (part II)

The participants will have to pay for:

- Contribution fees: 200 € excl. VAT per participant per working day:
 - ✓ Part I: 5 x 200 € = 1000 € + 3% VAT
 - ✓ Part II: 5 x 200 € = 1000 € + 3% VAT
- Insurance: contribution of 30 € + 3% VAT (to be paid for each session) to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days
- Meals during the weekend
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc)

Payment deadline

The payment of:

- **1060.90 EUR** will have to be made at the latest by **28 August 2017** (part I).
- **1060.90 EUR** will have to be made at the latest by **26 March 2018** (part II).

There will be no refund in case of cancellation after the payment deadline.